

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	13	13
Tenancy set up From	200	200
Tenancy renewal	200	200
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	10	10
Tenancy set up	200	200
Tenancy renewal	200	200
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	8	8
Tenancy set up		200
Gas safety check	75	75
Energy Performance certification	75	75
Tenancy renewal	150	150
Tenancy check in From	125	125
Tenancy check out From	110	110
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	50	50
Non-UK residents accounting to HMRC (per tax year)	100	100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	50	50
Drawing up of documentation if not included in Service level	50	50
Attendance at court	100	100
Administration fee for withdrawing from an offer of a tenancy	125	125
Cutting of keys (per key) From	25	25