Landlord Schedule of Charges

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	19.20%	16%
Tenancy set up From	£450.00	£375.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Gas safety check	£114.00	£95.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£108.00	£90.00
Tenancy renewal	£0.00	£0.00
Rent review	£0.00	£0.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
"Featured property" advertising	£0.00	£0.00
Floor plan	£0.00	£0.00
Video tour	£0.00	£0.00
Professional photography, from	£0.00	£0.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£0.00	£0.00
2 bed*	£0.00	£0.00
3 bed*	£0.00	£0.00
4 bed*	£0.00	£0.00
5 bed*	£0.00	£0.00
Additional fee, in addition to the above, if fully furnished	£0.00	£0.00
Additional requested property visits (per visit)	£0.00	£0.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0.00
Drawing up of documentation if not included in Service level	£0.00	£0.00
Attendance at court	£0.00	£0.00
Early termination of management service with a sitting tenant	£450.00	£375.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£0.00	£0.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£238.80	£199.00

Landlord Schedule of Charges

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£450.00	£375.00
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£114.00	£95.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£108.00	£90.00
Tenancy renewal	£114.00	£95.00
Rent review	£114.00	£95.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
"Featured property" advertising	£30.00	£25.00
Floor plan	£42.00	£35.00
Video tour	£114.00	£95.00
Professional photography, from	£114.00	£95.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£84.00	£70.00
2 bed*	£102.00	£85.00
3 bed*	£120.00	£100.00
4 bed*	£138.00	£115.00
5 bed*	£156.00	£130.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£114.00	£95.00
Drawing up of documentation if not included in Service level	£114.00	£95.00
Attendance at court	£114.00	£95.00
Early termination of management service with a sitting tenant	£450.00	£375.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£0.00	£0.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£238.80	£199.00

Landlord Schedule of Charges

MARTIN&CO

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8.00%
Tenancy set up	£450.00	£375.00
Credit references (per applicant and per guarantor)	£30.00	£25.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£114.00	£95.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£108.00	£90.00
Tenancy renewal	£114.00	£95.00
Rent review	£114.00	£95.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£54.00	£45.00
"Featured property" advertising	£30.00	£25.00
Floor plan	£42.00	£35.00
Video tour	£114.00	£95.00
Professional photography, from	£114.00	£95.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£84.00	£70.00
2 bed*	£102.00	£85.00
3 bed*	£120.00	£100.00
4 bed*	£138.00	£115.00
5 bed*	£156.00	£130.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£114.00	£95.00
Drawing up of documentation if not included in Service level	£114.00	£95.00
Attendance at court	£114.00	£95.00
Early termination of management service with a sitting tenant	£450.00	£375.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£0.00	£0.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£238.80	£199.00

Landlord Schedule of Charges

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£600.00	£500.00
"Featured property" advertising	£30.00	£25.00
Floor plan	£42.00	£35.00
Video tour	£114.00	£95.00
Professional photography, from	£114.00	£95.00
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		