

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£600.00	£500
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Gas safety check	£114.00	£95
Energy Performance certification	£114.00	£95
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200
Tenancy renewal	£180.00	£150
Tenancy check in From	£114.00	£95
Tenancy check out From	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£125.00	£104.17
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£210.00	£175
5 bed*	£270.00	£225
Additional fee, in addition to the above, if fully furnished	£30.00	£25
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	£1,800.00	£1500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£0.00	£0

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£600.00	£500
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Tenancy renewal	£180.00	£150
Tenancy check in From	£114.00	£95
Tenancy check out From	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£125.00	£104.17
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£210.00	£175
5 bed*	£270.00	£225
Additional fee, in addition to the above, if fully furnished	£30.00	£25
Additional requested property visits (per visit)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Early termination of management service with a sitting tenant	£1,800.00	£1500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500

Tenant Find Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up		£500
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		