

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£360.00	£300
Credit references (per applicant and per guarantor)	£180.00	£150
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£84.00	£70
Energy Performance certification	£78.00	£65
Electrical Installation Condition Report and Portable Appliance Test From	£132.00	£110
Legionella risk assessment	£84.00	£70
Tenancy renewal	£114.00	£95
Rent review	£0.00	£0
Tenancy check in From	£144.00	£120
Tenancy check out From	£144.00	£120
"Featured property" advertising	£0.00	£0
Floor plan	£120.00	£100
Video tour	£180.00	£150
Professional photography, from	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£96.00	£80
2 bed*	£108.00	£90
3 bed*	£126.00	£105
4 bed*	£138.00	£115
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£36.00	£30
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Early termination of management service with a sitting tenant	£600.00	£500
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	1.44%	1.2%

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£360.00	£300
Credit references (per applicant and per guarantor)	£180.00	£150
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£84.00	£70
Energy Performance certification	£78.00	£65
Electrical Installation Condition Report and Portable Appliance Test From	£132.00	£110
Legionella risk assessment	£84.00	£70
Tenancy renewal	£114.00	£95
Rent review	30	30
Tenancy check in From	£114.00	£95
Tenancy check out From	£114.00	£95
"Featured property" advertising	£0.00	£0
Floor plan	£120.00	£100
Video tour	£180.00	£150
Professional photography, from	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£96.00	£80
2 bed*	£108.00	£90
3 bed*	£126.00	£105
4 bed*	£138.00	£115
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£36.00	£30
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Early termination of management service with a sitting tenant	£600.00	£500
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	1.44%	1.2%

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£480.00	£400
Monthly service commission %	60.00%	50%
Tenancy set up		£0
Credit references (per applicant and per guarantor)	£180.00	£150
Deposit registration (per Security Deposit)	£42.00	£35
Gas safety check	£84.00	£70
Energy Performance certification	£78.00	£65
Electrical Installation Condition Report and Portable Appliance Test From	£132.00	£110
Legionella risk assessment	£84.00	£70
Tenancy renewal	£114.00	£95
Rent review	£0.00	£0
Tenancy check in From	£114.00	£95
Tenancy check out From	£114.00	£95
"Featured property" advertising	£0.00	£0.00
Floor plan	£120.00	£100
Video tour	£180.00	£150
Professional photography, from	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£96.00	£80
2 bed*	£108.00	£90
3 bed*	£126.00	£105
4 bed*	£138.00	£115
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	£36.00	£30
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£0.00	£0
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Early termination of management service with a sitting tenant	£600.00	£500
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	1.44%	1.2%