

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	16.80%	14%
Tenancy set up From	£450.00	£375
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£192.00	£160
Legionella risk assessment	£120.00	£100
Tenancy renewal	£96.00	£80
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Early termination of management service with a sitting tenant	£780.00	£650
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£120.00	£100

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£450.00	£375
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£192.00	£160
Legionella risk assessment	£120.00	£100
Tenancy renewal	£96.00	£80
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Early termination of management service with a sitting tenant	£780.00	£650
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£120.00	£100

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£450.00	£375
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£192.00	£160
Legionella risk assessment	£120.00	£100
Tenancy renewal	£96.00	£80
Rent review	£72.00	£60
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£72.00	£60
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Early termination of management service with a sitting tenant	£780.00	£650
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£120.00	£100

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	120.00%	100%
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£192.00	£160
Legionella risk assessment	£120.00	£100
Tenancy renewal	£96.00	£80
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£120.00	£100
3 bed*	£120.00	£100
4 bed*	£180.00	£150
5 bed*	£180.00	£150
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		