

Managed Service

| Description | Including VAT | Excluding VAT |
|---------------------------------------------------------------------------------------------|---------------|---------------|
| Monthly service commission % | 14.40% | 12% |
| Tenancy set up From | £420.00 | £350 |
| Credit references (per applicant and per guarantor) | £72.00 | £60 |
| Deposit registration (per Security Deposit) | £48.00 | £40 |
| Gas safety check | £96.00 | £80 |
| Energy Performance certification | £108.00 | £90 |
| Electrical Installation Condition Report and Portable Appliance Test From | £144.00 | £120 |
| Legionella risk assessment | £144.00 | £120 |
| Tenancy renewal | £108.00 | £90 |
| Rent review | £30.00 | £25 |
| Move-In & Check-Out Inventory preparation per report: | | |
| Studio/1 bed* From | £96.00 | £80 |
| 2 bed* | £144.00 | £120 |
| 3 bed* | £162.00 | £135 |
| 4 bed* | 150 | 150 |
| 5 bed* | £216.00 | £180 |
| Additional requested property visits (per visit) | £144.00 | £120 |
| Annual statement of income and expenditure for HMRC purposes (per tax year) | £12.00 | £10 |
| Non-UK residents accounting to HMRC (per tax year) | £144.00 | £120 |
| Hourly rate for work not included in your service level (non-exhaustive list below): | | |
| Preparation of documents for dispute adjudication or court proceedings | £420.00 | £350 |
| Drawing up of documentation if not included in Service level | £360.00 | £300 |
| Attendance at court | £360.00 | £300 |
| Early termination of management service with a sitting tenant | £600.00 | £500 |
| Administration fee for withdrawing from an offer of a tenancy | £216.00 | £180 |
| Provision of duplicate documents or statements | £14.40 | £12 |
| Cutting of keys (per key) From | £12.00 | £10 |
| Service of statutory notices to recover possession (per notice) | £72.00 | £60 |

Tenant Find Service

| Description | Including VAT | Excluding VAT |
|---------------------------------------------------------------------------------------------|---------------|---------------|
| Tenant Find fee | £600.00 | £500 |
| Credit references (per applicant and per guarantor) | £72.00 | £60 |
| Deposit registration (per Security Deposit) | £60.00 | £50 |
| Gas safety check | £96.00 | £80 |
| Energy Performance certification | £108.00 | £90 |
| Electrical Installation Condition Report and Portable Appliance Test From | £144.00 | £120 |
| Legionella risk assessment | £144.00 | £120 |
| Tenancy renewal | £120.00 | £100 |
| Rent review | £30.00 | £25 |
| Move-In & Check-Out Inventory preparation per report: | | |
| Studio/1 bed* From | £108.00 | £90 |
| 2 bed* | £144.00 | £120 |
| 3 bed* | £168.00 | £140 |
| 4 bed* | £192.00 | £160 |
| 5 bed* | £240.00 | £200 |
| Additional requested property visits (per visit) | £216.00 | £180 |
| Annual statement of income and expenditure for HMRC purposes (per tax year) | £36.00 | £30 |
| Hourly rate for work not included in your service level (non-exhaustive list below): | | |
| Preparation of documents for dispute adjudication or court proceedings | £480.00 | £400 |
| Drawing up of documentation if not included in Service level | £300.00 | £250 |
| Attendance at court | £480.00 | £400 |
| Administration fee for withdrawing from an offer of a tenancy | £240.00 | £200 |
| Provision of duplicate documents or statements | £60.00 | £50 |
| Cutting of keys (per key) From | £30.00 | £25 |
| Service of statutory notices to recover possession (per notice) | £120.00 | £100 |