

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	4.80%	4%
Tenancy set up From	£420.00	£350
Credit references (per applicant and per guarantor)	£42.00	£35
Deposit registration (per Security Deposit)	£54.00	£45
Gas safety check	£78.00	£65
Energy Performance certification	£78.00	£65
Electrical Installation Condition Report and Portable Appliance Test From	£120.00	£100
Tenancy renewal	13.20%	11%
Tenancy check in From	£240.00	£200
Tenancy check out From	£240.00	£200
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
5 bed*	£360.00	£300
Additional requested property visits (per visit)	£78.00	£65
Annual statement of income and expenditure for HMRC purposes (per tax year)	£12.00	£10
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£78.00	£65
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£78.00	£65
Early termination of management service with a sitting tenant	£1,800.00	£1500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Service of statutory notices to recover possession (per notice)	£120.00	£100

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	9.60%	8%
Tenancy set up		£425
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£78.00	£65
Tenancy renewal	9.60%	8%
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		