

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£420.00	£350.00
Credit references (per applicant and per guarantor)	£48.00	£40.00
Deposit registration (per Security Deposit)	£120.00	£100.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£210.00	£175.00
Tenancy renewal	£210.00	£175.00
Rent review	£60.00	£50.00
Tenancy check in From	140.00	140.00
Tenancy check out From	140.00	140.00
Floor plan	£180.00	£150.00
Video tour	£180.00	£150.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£36.00	£30.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£210.00	£175.00
Drawing up of documentation if not included in Service level	£210.00	£175.00
Attendance at court	£420.00	£350.00
Early termination of management service with a sitting tenant	£960.00	£800.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£36.00	£30.00
Cutting of keys (per key) From	£48.00	£40.00
Service of statutory notices to recover possession (per notice)	£90.00	£75.00

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£420.00	£350.00
Credit references (per applicant and per guarantor)	£48.00	£40.00
Deposit registration (per Security Deposit)	£120.00	£100.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£210.00	£175.00
Tenancy renewal	£210.00	£175.00
Rent review	£60.00	£50.00
Tenancy check in From	£168.00	£140.00
Tenancy check out From	£168.00	£140.00
Floor plan	£180.00	£150.00
Video tour	£180.00	£150.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£210.00	£175.00
Drawing up of documentation if not included in Service level	£210.00	£175.00
Attendance at court	£420.00	£350.00
Early termination of management service with a sitting tenant	£960.00	£800.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£36.00	£30.00
Cutting of keys (per key) From	£48.00	£40.00
Service of statutory notices to recover possession (per notice)	£90.00	£75.00

## Tenant Find Service

Description	Including VAT	Excluding VAT
Monthly service commission %	114.00%	95%
Credit references (per applicant and per guarantor)	£48.00	£40.00
Deposit registration (per Security Deposit)	£240.00	£200.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£210.00	£175.00
Tenancy renewal	£210.00	£175.00
Rent review	£60.00	£50.00
Tenancy check in From	£168.00	£140.00
Tenancy check out From	£168.00	£140.00
Floor plan	£210.00	£175.00
Video tour	£210.00	£175.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£36.00	£30.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£210.00	£175.00
Drawing up of documentation if not included in Service level	£210.00	£175.00
Attendance at court	£420.00	£350.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£36.00	£30.00
Cutting of keys (per key) From	£48.00	£40.00
Service of statutory notices to recover possession (per notice)	£210.00	£175.00